RESUME OF
AFIKUR RAHAMAN PARVEZ
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Career Objective:

To obtain a responsible position in a reputable organization to utilize my competences and creativity for the growth of the organization and to enhance my knowledge and grow rapidly increasing responsibilities.

Job & Personal Experiance:

- I have professional experience on Graphic Design from 2017 as Trainer and Freelancer.
- I joined as IT In-Charge at Moumachi School, Jashore from July 2020 to running. After that, in January, 2024 I was promoted to Coordinator & it's running.
- I'm an Instructor at IT Village Jashore from November 2017 to December 2022. After that, in 2023 I was promoted to IT Coordinator & it's running.
- I'm the Founder of Max Skill IT. An online training platform. This page has 63k+ organic followers. Also, I have more experience in maintaining another Facebook Page.
- I'm Article writer. I have some blog website.
- I have some good working knowledge about Facebook Marketing. Also I was provided Facebook Marketing session on 3 days of Women's Entrepreneurship for online business at IED. Two times I provided this session.
- I have a Personal Portfolio base online service agency called Social Ostad. Start from June'2025 to provide service for make online brand.

Computer skill:

Office Program: Proficient in Microsoft Word, Excel, Power point, Access.
Design Program: Generate professional design using Adobe Illustrator, Adobe Photoshop, Canva.
Internet: I am working as Freelancer on Graphic Design.
Video Editing: Wonder Share Filmora, Capcut.

Training and Workshop:

Sl	Topic	Organization/ Institute	Duration	Year
1.	Office Application	Banchte Shekha, Jashore	3 month	2014
2.	Graphic Design	RRF, Jashore	6 month	2017
3.	Database Programming	BTEB	6 month	2018
4.	Cartoon Animation	10 Minute School	Online	2022
5.	Basics of Entrepreneurship and Business	10 Minute School	Online	2023
6.	Training of Teachers	10 Minute School	Online	2024
7.	Basic Photography	Ghoori Learning	Online	2024
8.	Cyber Security	ICT CARE	Online	2024
9.	Mastering on MS PowerPoint	IT Village, Jashore	5 Days	2024
10.	Facebook Marketing	10 Minute School	Online	2025
11.	Cyber Hygiene	Google.org	Online	2025
12.	Facebook Marketing to Marketplace (Update)	Instructory.net	Online	2025
13.	Facebook Ads Mastery	10 Minute School	Online	Running
14.	T-shirt Design Course	Medhabi.co	Online	Running

Language Skills:

Bangla: Mother tongue. Fluent in Bangla.
English: Communication on working knowledge.

Core Competencies:

- ✓ Typing skills in English 30wpm, Bangla 20+wpm.
- ✓ Created and formatted simple Office budget spreadsheets on Microsoft Excel.
- ✓ Installation Operating System.
- ✓ Proficient in HTML coding language.
- ✓ Social Media Marketing.

Personal Strength:

- Professionalism and strong work ethic.
- Communicate easily.
- Lead a team as a Team Leader.
- Can manage difficult situation.
- Creative thinking and problem solving.
- Can work with Team.

Educational Qualification:

Examination	Group/Subject	Institute	Board/University	GPA/CGPA	Passing year
M.S.S	Social Science	Govt. Michael Madhusudan College, Jashore	National University	**2.55** (out of 4)	2022 (IRR)
B.S.S	Social Science	Govt. Michael Madhusudan College, Jashore	National University	**2.77** (out of 4)	2020
H.S.C	Humanities	Govt. Michael Madhusudan College, Jashore	Jashore	**4.25** (out of 5)	2016
S.S.C	Humanities	Municipal Preparatory High School, Jashore	Jashore	**4.56** (out of 5)	2014

Personal Information:

Father's Name	:	Late Md. Azizur Rahman
Mother's Name	:	Late Jesmin Ara Begum
Date of Birth	:	01 February 1998
NID No.	:	9577843353
Nationality	:	Bangladeshi (By Birth)
Religion	:	Islam
Marital Status	:	Married
Gender	:	Male
Blood Group	:	A+
Present Address	:	Vill: Wapda Garaz Mor Post: Jashore Sadar- 7400 P.S.: Kotwali District: Jashore
Permanent Address	:	Same of Present Address.

Reference:

1. Md. Mustafizur Rahman
Assistant Professor
Bangla Depertment
Govt. M. M College, Jashore
Mobile: 01716-852898

2. S. M Masum Billah
Director,
Moumachi School, Jashore
Mobile: 01743-929297

Declaration:

I do hereby accept that the information given is true of my Knowledge.

Signature and Date:

(Afikur Rahaman Parvez)